

## Coalition for Diversity and Inclusion in Scholarly Communication

### 1/23/2020 C4DISC Meeting Notes

Attendees: Bev, Patrick, Katherine, Teresa, Peter, Brenna, Lauren, Jody, Jennifer and Melanie D.

1. Reviewed the proposed Dues Model; the group felt it looks reasonable; agreed to proceed with the dues and the suggested partner donation levels.
2. **ACTION ITEM:** All-Add potential member and partner names to the Dues Model spreadsheet.
3. Reviewed Scope of Work for Hosting Organization and the group felt it looks reasonable; agreed to proceed with the scope of work with minor changes/clarifications.
4. **ACTION ITEM:** Melanie will add the dues model, scope of work and budget into the Organization Guide (aka Packet in Progress) by end of day 1/23/2020.
5. The group set a timeline for approval of Organizational Guide by all C4DISC member organizations (governing bodies) by **March 31, 2020**. Our objective is to get approval for the Organizational Guide, not request wordsmithing, etc. However, if there are concerns put forth by an organization, please share them with the group.
6. Next steps: Get the Org Guide approved, draft an MOU for the Hosting Organization, recruit a facilitator, recruit new members and partners.