

Coalition for Diversity and Inclusion in Scholarly Communication

11/19/2020 C4DISC Meeting Notes

Attendees: Melanie Dolechek, Brit Stamey, Peter Berkery, Alice Meadows, Lauren Bosc, Patty Baskin, Scott Warren, Bernie Folan, Rebecca McLeod, and Patrick Alexander

1. Reviewed new member applications (ASME).
2. Alice provide an update the activity of the Communications & Outreach Working Group; have met twice and are working on communication plan. Suggested adding a question to the applications to understand what the priorities of members and partners are.
ACTION ITEM: Alice will send Melanie wording for new question; Melanie will add to website.
3. Presentation Opportunity: Access Lab 2021; Debate on the Digital Divide—Peter offered to be speaker of last resort. If anyone is willing to speak on behalf of C4DISC or knows of someone who would, please let Alice know ASAP.
4. SSP is offering its 2021 DE&I webinar content to C4DISC. Members of SSP's DE&I committee will organize 2-3 webinars for C4DISC; C4DISC will market them as free resources (C4DISC webinar brought to you by SSP). Other member orgs are invited to do the same.
5. A new video resources page has been added to the website. If your organization has recorded video content covering DE&I issues, please send links to Melanie for inclusion on the page. Recordings can be free or available for purchase.
6. Working Groups
 - a. Toolkits for Equity; Jocelyn Dawson has agreed to be a co-lead for the Org Guide; Nicole Coggins has agreed to be a co-lead for the BIPOC guide. Melanie, Nicole and Jocelyn will be speaking with GWU about possible involvement from the GW Masters in Publishing program and will be reaching out to several potential co-leads. Peter knows of several UK University Press staff that are interested in being involved with the Organization Guide. He will connect them with Jocelyn.
 - b. Process for evaluating next working groups and timeline was discussed. Acknowledged that some working groups will have ongoing remit while others will be more project oriented. Agreed to use feedback from new member/partner application questions to prioritize activities.
 - c. Current list of working group ideas:
 - i. Speaker Bureau of diverse speakers on DEI & non-DEI topics.
 - ii. Ask the Expert webinar series on DE&I topics (ex: HR, Editorial, etc)
 - iii. Scorecard
 - iv. Database of databases
 - v. Resource sharing hub
 - d. Working Group [Suggestions from website](#)
ACTION ITEM: Bernie will follow up with Bob, Simon and Luc to gather more information.
 - i. Mohit Bhandari: Working group in surgery
 - ii. Bob Vrooman: Best practices to encourage diversity and inclusion within journals' editorial boards, authors, editors, and reviewers
 - iii. Luc Boruta: Linguistic diversity and multilingualism in scholarly communication
 - iv. Simon Holt: Disability Inclusion Toolkit working group (Brit interested in helping with this one)

7. Onboarding Documentation Updates
 - a. The Member Onboarding documentation is in process. Patrick, Lauren and Scott provided some great feedback, and Jennifer set up a working draft in google for their comments. Goal is to wrap this up by the December call and onboard new members for January meeting.
 - b. Volunteer Onboarding Documentation (Gabe, Brit, Scott) drafted a 1-page welcome document; sub-group is reviewing and providing feedback. Will share this with the full group after the next round of feedback. Current workflow: - when a new volunteer signs up, Melanie forwards that notification to Gabe, Gabe writes to that person within ~2 days, send a brief greeting, and share the welcome doc (PDF) with them; Gabe updates the volunteer spreadsheet.
8. Contractor Search Update (Bev, Patty, Brit); Deadline Nov 25; 8 applications to date. Meeting arranged to discuss applicants 30 Nov.
9. Update on language about removal of participants whose actions are not in alignment with C4DISC for the website. (Bev and Alice) tabled for next meeting.

Next meeting, December 17, 2020