

Coalition for Diversity and Inclusion in Scholarly Communication

Attendees: Jordan Graham, Melanie Dolecheck, Alice Meadows, Lauren Bosc, Gillian Harrison Cane, Ed Pentz, Patty Baskin, Bernie Folan, Rebecca McLeod, Patrick Alexander, Charlotte Roh

6/28/2021 C4DISC Meeting Agenda

1. Member/Partner Updates
 - a. 96 Adopting Organizations
 - b. New Representatives:
 - i. Charlotte Roh (SSP), Jordan Graham (NASIG), Rebecca McLeod (now NISO)
 - ii. **Action Item:** Ana to send onboarding documents.
 - iii. Onboarding buddy assignments: Lauren-Jordan and Rebecca-Charlotte
2. Renewal Process (Melanie/Ana)
 - a. **Action Item:** Ana to send out renewal letter, mid-July Kim to send out invoices; dunning reminders every 30 days.
 - b. **Action Item:** Reassess Partner benefits over the next several months. Discuss how to add more value.
 - c. Toolkits: attribute partners as financial supporters of future working group outputs
3. 2021 Budget (Brit/Melanie)
 - a. Tabled: Review/approve at August Meeting
 - b. Honorarium Requests: pay when it is final; review process of how to pursue honorarium, make sure people know it is available but not guaranteed or always appropriate.
 - i. **Action Item:** Create simple form for working groups with key information about developing a scope, defining roles, outlining budget, and recruiting volunteers. (Ana)
4. June Webinar (Melanie)
 - a. 147 registrants; 77 attendees; SSP-DEI Committee sponsored
 - b. Request for additional sponsored content. **Action Items:** NISO potentially to organize (Alice and Rebecca), CSE (Patty Baskin) potentially to organize, Atla potentially to organize (Gillian); Discussed creating a webinars working group—table for now; revisit once Disability Toolkit working group is up and running. Focus on strategy and content (selecting topics and speakers); SSP can use its zoom account to host.
5. Statement of Principles Review Update (Patty, Bernie, Rebecca, Ed)
 - a. **Action Items:** Ana to circulate to adopting organizations this week.
6. Working Groups
 - a. Communications & Outreach Working Group Update (Ana)
 - i. SSP was able to provide access to Canva through its account.
 - ii. Renewals statement completed
 - iii. Adding 4 new members
 - iv. Working with Organizations Toolkit leads to promote Toolkits
 - v. Releasing Asian-American videos; PRIDE month blog post
 - vi. Work with Nancy Roberts (Umbrella)
 - vii. Looking at building a list of consultants for the website
 - b. Antiracism Toolkits for Equity update (Melanie)
 - i. Organization is in the final stages, copyediting, developing some marketing

- ii. Allies: shortlisted for the ALPSP innovation award
 - iii. BIPOC: not as far along as Organizations Toolkit—no definite timeline.
- c. Disability Toolkit for Equity (Bernie)
 - i. Closing this month, 25 volunteers to date.
- d. Inclusive Language and Image Guidelines for Scholarly Communications (Patty)
 - i. At the selection process (24 volunteers), first meeting in the week of July 15
- 7. Scorecard: Discussion of engaging a consultant to develop an industry scorecard to be used for guidance and benchmarking. Needs further scope discussion before engaging a third-party. Ithaka may be doing something in this realm.
- 8. Strategic Planning Review: interest in scheduling a strategic discussion (vs a business meeting) to review progress over the last year and define where to go next with C4DISC.
 - a. **Action Item:** Melanie will contact Katherine Skinner to see if Educopia would be willing to lead us through that process. Timing: Late August or September.

For Reference

Working Group Ideas

1. Current list of working group ideas:
 - a. Speaker Bureau of diverse speakers on DEI & non-DEI topics.
 - b. Ask the Expert webinar series on DE&I topics (ex: HR, Editorial, etc.)
 - c. Scorecard: what do we want to achieve and then handing it to another group, get a consultant? Alice and Rebecca might have a references. Is it advisory, regional? What is it that we need and expect?
 - i. **Action Item:** Open call about how things are going, maybe once or twice a year? Educopia donate help in kind? Facilitate strategic discussion? Deadline in September/August (Melanie)
2. Working Group Suggestions from website
 - a. Mohit Bhandari: Working group in surgery
 - b. Luc Boruta: Linguistic diversity and multilingualism in scholarly communication
 - c. Bernie Folan: Sharing practical good DEI practice
 - d. Graham Smith: Toolkit for Organizations (peer reviewers, authors, readers, supply chain, etc) **NEW!**
 - e. Shaina Lange: Gender Inclusivity Toolkit **NEW!**
 - i. Jordan Graham