

10/24/22

Attendees: Melanie Schlosser, Alex Mendonça, Bev Acreman, Heather Satines, Melanie Dolechek, Peter Berkery, Patty Baskin, Ally Laird, Rebecca McLeod, Gillian Harrison Cain, Brit Stamey, Bernie Folan, Charlotte Roh, Alice Meadows

1. Members 14 / Partners 22 (potentially 2 more) / Adoptees Updates 123 (Ana)
2. Working Groups
 - a. BIPOC launched!
 - b. Inclusive Language and Images launched!
 - c. Disability Working Group: in development
3. Housekeeping
 - a. December Meeting finalized
 - b. Update on term ending dates for Communications and Outreach Committee members
 - c. Create form for feedback on toolkits
4. Convener-elect
 - a. Last call for nominations
 - b. Outcome: vote on Convener-elect: Alice Meadows, **motion passed and seconded**
5. Honoraria pilot roll out
 - a. Summary: Volunteers whose terms end during this program year will be eligible for the honorarium, and then after the close of the program year, we will revisit the policy and decide whether to extend the pilot, scrap it, or put it in place as an ongoing policy.
 - b. Next steps:
 - i. Public announcement sent out this week
 - ii. Circulate questionnaire to volunteers by 10/28, ask for responses by 11/11
 - iii. First round of payments (to volunteers whose term ended between July and December) to go out in December
6. New working group requested: Workplace Equity Survey
 - a. Approved but make it clear to organizers that approval of group but not budget or grant at this time

7. Review our three focus areas from our last discussion:
 - a. Community of Practice Subgroup (work time below): creating spaces for our associates to share knowledge
 - b. Content strategy: Where and what formats we are sharing, languages, how to make content discoverable?
 - c. Communications strategy
8. How to get more help for the Communications and Outreach Committee?
 - a. Solution:
 - i. [Call for volunteers broadly](#)
 - ii. Call for volunteers specifically from partners
 - iii. Optional: Call for official member delegates on that group (from consortia)
 - b. Discussion:
 - i. Goals for C&O: what are the expectations and what are tasks
 - ii. Confirm/New liaison for C&O? New role for communications?
 - iii. **Action Items:**
 1. **Melanie S to provide feedback to C&O: ask for a communications strategy**
 2. **Ana to open Call for Volunteers once strategy decided**