C4DISC Steering Committee
Running Agenda and Minutes from 8/22/22

Handy links
C4 DISC website | C4DISC Drive space | Minutes from earlier steering committee meetings
Steering Committee list email: c4disc@googlegroups.com

Steering Committee membership

6/26/23

● Members 14 / Partners 23 / Adoptees 134  (Updates) (Vanesa)
  ○ New adopting org: Creative Saplings, https://creativesaplings.in/index.php/1

● Working group updates
  ○ Toolkit for Disability Equity - report out from joint meeting

● Ongoing work:
  ○ Building Standards–obligations and expectations when working with working groups (Rebecca and Patty will draft guidance; Bernie can review the draft)

● New officer elections
  ○ Convener-Elect: 1 year term: Charlotte Roh voted into the position
    ■ Nominations: Charlotte Roh
  ○ Treasurer: 1 year term (flexible term period): Gillian Harrison Cain voted into the position
    ■ Nominations: Gillian Harrison Cain
    ■ Will schedule a meeting between Brit, Gillian, and myself for next steps

● New working group suggestions (one group per meeting)-- Completed the current working group recommendations/decisions up to 6/26/2023
  ○ Please add comments to the decision document before the meeting
Toolkit for Accessible Publishing – Peter reached out to proposers; no action likely until new committee chairs appointed in July

Recommended practices for search engines
- Decision: Outside of scope; can provide recommendations; points them to inclusive language guidelines; email to be drafted to send them info for NISO

Strategic priorities
- Communities of Practice (Bernie)
  - This is now in the working group updates list going forward
  - Update added to the Working Group updates page
    BF: I have updated the working group updates doc but also wanted to take just a few minutes to talk about processes of managing Working Groups

- Communications strategy (Bernie)
  - i.) UPDATE: Have been working on the C4DISC Communications Strategy document in tandem with doing the comms work. And they are informing each other.
    Recent work includes Press List development; WEQ Survey comms and reminders; learning about our PubPub agreement and discussing the TfDE, assessing our audiences and discussing opt-in language we need on forms and improving sign up language on the site.

- Content strategy (Melanie S)
  - Finalize the draft strategy
  - Policy process conversation for a later time.
  - **Voting decision for adopting the new content strategy:** Voting approved to use content strategy. We will keep a snapshot of the notes/comments section but all content should not be available publicly as of yet (if at all). We will share the pdf final version of the strategy soon.

New topic: Revisit the language we use on a regular basis– Alex shared a NYT article– this article is behind a paywall and you may not have access to it but sharing it here: https://nyti.ms/3Wff5zH–title “Why Some Companies Are Saying ‘Diversity and Belonging’ Instead of ‘Diversity and Inclusion”

New Topic: Also on language - outlined here and open for comments (Bernie)

If time...CHORUS/C4DISC joint forum on "Supporting Accessibility"
○ It’s ok for them (and other orgs) to talk about toolkits but not necessarily co-branding on a jointly-presented forum.
○ Let me know how we can provide them with ways forward for presenting on our way. And then suggest that they should adopt principles, and other commitments before partnering opportunities.
○ Melanie D. will respond to the inquiry.

- Maybe a possible conversation in the future for criteria for membership. Orgs should be an adopting orgs (at the very least) in order for us to partner with them
  ○ Think about co-branded publications/events
- Association of American Publishers DEI Summit– asking for proposal; what is the ask; deadline is June 30; Alice Meadows will respond to this inquiry.