

C4DISC Steering Committee

Running Agenda and Minutes from 8/22/22

Handy links

C4 DISC website | C4DISC Drive space | Minutes from earlier steering committee meetings
Steering Committee list email: c4disc@googlegroups.com

Steering Committee membership

8/28/23

- Members 14 / Partners 23 / Adoptees 141 (Updates) (Vanessa)
 1. New adopting org: Indus Education and Research Network, <https://induspublishers.com/IJS/>
 2. New adopting org: Society for Social Sciences and Research Association, <https://pjer.org/index.php/pjer>
 3. New adopting org: The Ohio State University Press, <https://ohiostatepress.org/>
 4. New adopting org: Research Consulting, <https://www.research-consulting.com/>
 5. New adopting org: Access 2 Perspectives, <https://access2perspectives.org/>
- Working group updates
 - Things to consider – status of working group charged with making recommendations on whether C4DISC would make statements when DEIA related events happen in the world.
 - Patty will contact Vanessa after the meeting to discuss further.
- Budget:
 - Honorarium updates (Vanessa)
 - Status of process for honorarium recipients.
 - Draft for recipient survey and provide more detailed numbers–by Sept meeting.

- Travel expenses for DEIA in-person session in NYC (Alice)
 - Possibly providing funding for those interested in attending (1 person–Damita Snow)
 - They only need one person because they are collapsing the speaker events into one plenary.
 - Check to see if the org is providing funding before we agree to provide funding.
- Marketing monies for Communications (Bernie)
 - Website redesign funds–what is the cost for updating; accessibility tools used within the site once it is improved
 - Hiring inclusively for the website work/contract
 - Vanesa to locate the Pubpub contract details
 - Disability Toolkit Pubpub costs?--reposting/refreshing the updates
 - New Toolkit needs funding for artwork and the Pubpub costs
 - Workplace Equity project funds–looking into in-kind options first–need to know budgeting needs by mid-September
- Workplace Equity monies for outsourcing support for survey analysis
- Targets for new members and partners
 - AAP, CHORUS, and STM are all considering becoming members
- Possible funds for website redesign
- Strategic Priorities
 - **Communications strategy and priorities (Bernie):**
 1. Closer collaboration with scholcomm orgs so we can collaborate and check overlap
 2. Alice and Bernie to meet late September to discuss purpose and possibilities of a revived Communications and Outreach voluntary committee
 3. Communications budget items:
 - small website redesign
 - small pot for design needs as required
 4. GRAPHEK award recognition to highlight toolkits going out today
 5. Open Meeting happening Jan 24. Bernie to draft plan for prep and delivery in a doc for Alice, Vanesa, Gillian and Charlotte to review and input on (Is by Oct meeting too late?)
 6. Bernie to develop a process for highlighting new and existing members and partners joining C4DISC inviting them to share reasons so we can amplify

and also potentially attract others.

- Looking for volunteers to draft policy to archive/preserve documents and publications
 - Vanesa to lead the draft of the policy–Gillian Harrison Cain has volunteered to assist with this.
- Status of working group charged with making recommendations on whether C4DISC would make statements when DEIA related events happen in the world.
 - Possibly in an email exchange or meeting notes
- PLEASE READ BEFORE THE MEETING: Discussion on language - outlined here and open for comments (Bernie)